



# LEESBURG

*The Lakefront City*

## AGENDA MEMORANDUM

**Meeting Date:** January 9, 2012

**From:** Brandy McDaniel, Budget Manager

**Subject:** Ordinance amending the fiscal year 2011-12 Budget for the General, Greater Leesburg CRA, and Capital Projects Funds for the First Quarter.

### Staff Recommendation:

Staff recommends adopting the attached ordinance amending the Fiscal Year 2011-12 budget for the General, Greater Leesburg CRA and Capital Projects Funds for the First Quarter.

### Analysis:

As established in the Budget Policy, adopted September 28, 1998, total appropriations within a fund cannot increase or decrease without formal action by the City Commission.

These budget adjustments are required due to the following changes:

| <b>Fund</b>                            | <b>Amount</b>       | <b>Source</b>       |
|--|---------------------|---------------------|
| <b>General:</b>                        |                     |                     |
| Generator for WWT (Fleet)              | \$ 20,969           | Transfer from WWT   |
| Fire Pension Increase (FD)             | 90,590              | Fund Balance        |
| Rebuild Water Generator (Fleet)        | 21,554              | Transfer from Water |
| <b>Total General Fund</b>              | <b>\$ 133,113</b>   |                     |
| <b>Greater Leesburg CRA:</b>           |                     |                     |
| Acquire Faunda Property                | \$20,000            | Fund Balance        |
| Sign Grant Program                     | 16,000              | Fund Balance        |
| <b>Total Greater Leesburg CRA Fund</b> | <b>\$ 36,000</b>    |                     |
| <b>Capital Projects:</b>               |                     |                     |
| Leesburg Wildwood Trail Project        | \$ 1,597,693        | State Grant         |
| Airport Security Project               | 52,772              | State Grant         |
| <b>Total Capital Projects Fund</b>     | <b>\$ 1,650,465</b> |                     |

**Options:**

1. Adopt the attached ordinance amending the fiscal year 2011-12 budget for the General, Greater Leesburg CRA and Capital Projects Funds, or
2. Such other action as the City Commission may deem necessary.

**Fiscal Impact:**

The following funds will increase/decrease as seen below:

| <u>FUND</u>               | <u>FY 2012<br/>ADOPTED</u> | <u>CHANGE</u> | <u>FY 2012<br/>AMENDED</u> |
|---------------------------|----------------------------|---------------|----------------------------|
| General                   | 23,259,587                 | 133,113       | 23,392,700                 |
| Stormwater                | 4,046,916                  | -0-           | 4,046,916                  |
| Greater Leesburg CRA      | 664,660                    | 36,000        | 700,660                    |
| Carver Heights CRA        | 1,265,886                  | -0-           | 1,265,886                  |
| Hwy 441/27 CRA            | 5,723,304                  | -0-           | 5,723,304                  |
| Debt Service              | 1,628,054                  | -0-           | 1,628,054                  |
| Capital Projects          | 3,421,355                  | 1,650,465     | 5,071,820                  |
| Electric                  | 85,782,443                 | -0-           | 85,782,443                 |
| Gas                       | 9,834,009                  | -0-           | 9,834,009                  |
| Water                     | 13,243,974                 | -0-           | 13,243,974                 |
| Wastewater                | 11,661,997                 | -0-           | 11,661,997                 |
| Communications            | 1,763,080                  | -0-           | 1,763,080                  |
| Solid Waste               | 3,622,991                  | -0-           | 3,622,991                  |
| Police Pension            | 1,019,184                  | -0-           | 1,019,184                  |
| Fire Pension              | 1,220,868                  | -0-           | 1,220,868                  |
| General Employees Pension | 2,375,000                  | -0-           | 2,375,000                  |
| Health Insurance          | 6,203,016                  | -0-           | 6,203,016                  |
| Workers' Compensation     | 625,321                    | -0-           | 625,321                    |
| Discretionary Sales Tax   | 1,669,799                  | -0-           | 1,669,799                  |
| Gas Tax                   | 977,705                    | -0-           | 977,705                    |
| Police Impact Fees        | 5,800                      | -0-           | 5,800                      |
| Recreation Impact Fees    | 58,964                     | -0-           | 58,964                     |
| Building Permits          | 435,607                    | -0-           | 435,607                    |
| Police Education Receipts | 15,000                     | -0-           | 15,000                     |
| Magnolia Townhomes        | 156,093                    | -0-           | 156,093                    |
| Total                     | \$180,680,613              | \$1,819,578   | \$182,500,191              |

**Submission Date and Time:** 1/18/12 11:53 AM

|  |  |   |
|--|--|---|
| Department: <u>Finance</u><br>Prepared by: <u>Brandy McDaniel</u><br>Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/><br>Advertised: <input type="checkbox"/> Not Required <input type="checkbox"/><br>Dates: _____<br>Newspapers: _____<br>Revised 6/10/04 | Reviewed by: Dept. Head _____<br>Finance Dept. _____<br>Deputy C.M. _____<br>Submitted by: _____<br>City Manager _____ | Account No. _____<br>Project No. _____<br>WF No. _____<br>Budget _____<br>Available _____ |
|--|--|---|

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF  
LEESBURG, FLORIDA, AMENDING THE FISCAL YEAR 2011-12  
BUDGET FOR THE GENERAL, GREATER LEESBURG CRA, AND  
CAPITAL PROJECTS FUNDS FOR THE FIRST QUARTER; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Leesburg Florida, adopted a budget for Fiscal Year 2011-12 on September 26, 2011, which they felt was in the best interest of the citizens of the City of Leesburg, and

**WHEREAS**, it is now necessary to amend the current budget for Fiscal Year 2011-12 to provide funds for various projects as adopted at City Commission meetings, and

**WHEREAS**, such action was not anticipated in the original 2011-12 annual budget;

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF  
LEESBURG, FLORIDA:**

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2011-12 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as increases/decreases to the original budget for Fiscal Year 2011-12 for the City of Leesburg, Florida:

**GENERAL FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

|  |                |
|--|----------------|
| Fund Balance Appropriated                          | 90,590         |
| Transfer from Water                                | 21,554         |
| Transfer from Wastewater                           | 20,969         |
| <b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b> | <b>133,113</b> |

**PROPOSED APPROPRIATIONS**

|                                      |                |
|--------------------------------------|----------------|
| General Government                   | 42,523         |
| Public Safety                        | 90,590         |
| <b>TOTAL PROPOSED APPROPRIATIONS</b> | <b>133,113</b> |

**GREATER LEESBURG CRA FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

|              |        |
|--------------|--------|
| Fund Balance | 36,000 |
|--------------|--------|

|   |        |
|---|--------|
| TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS | 36,000 |
|---|--------|

**PROPOSED APPROPRIATIONS**

|                      |        |
|----------------------|--------|
| Economic Environment | 36,000 |
|----------------------|--------|

|                               |        |
|-------------------------------|--------|
| TOTAL PROPOSED APPROPRIATIONS | 36,000 |
|-------------------------------|--------|

**CAPITAL PROJECTS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

|             |           |
|-------------|-----------|
| State Grant | 1,650,465 |
|-------------|-----------|

|   |           |
|---|-----------|
| TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS | 1,650,465 |
|---|-----------|

**PROPOSED APPROPRIATIONS**

|                |        |
|----------------|--------|
| Transportation | 52,772 |
|----------------|--------|

|                      |           |
|----------------------|-----------|
| Culture & Recreation | 1,597,693 |
|----------------------|-----------|

|                               |           |
|-------------------------------|-----------|
| TOTAL PROPOSED APPROPRIATIONS | 1,605,465 |
|-------------------------------|-----------|

**ALL FUNDS****ESTIMATED REVENUES AND OTHER RECEIPTS**

|             |           |
|-------------|-----------|
| State Grant | 1,650,465 |
|-------------|-----------|

Other Financing Sources:

|                            |        |
|----------------------------|--------|
| Transfers from Other Funds | 42,523 |
|----------------------------|--------|

|                           |         |
|---------------------------|---------|
| Fund Balance Appropriated | 126,590 |
|---------------------------|---------|

|   |           |
|---|-----------|
| TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS | 1,819,578 |
|---|-----------|

**ALL FUNDS****PROPOSED APPROPRIATIONS**

|                    |        |
|--------------------|--------|
| General Government | 42,523 |
|--------------------|--------|

|                |        |
|----------------|--------|
| Transportation | 52,772 |
|----------------|--------|

|                      |        |
|----------------------|--------|
| Economic Environment | 36,000 |
|----------------------|--------|

|               |        |
|---------------|--------|
| Public Safety | 90,590 |
|---------------|--------|

|                      |           |
|----------------------|-----------|
| Culture & Recreation | 1,597,693 |
|----------------------|-----------|

|                               |           |
|-------------------------------|-----------|
| TOTAL PROPOSED APPROPRIATIONS | 1,819,578 |
|-------------------------------|-----------|

**SECTION II.**

This ordinance shall become effective upon its passage and adoption by the Leesburg City Commission in the manner provided by law.

**PASSED AND ADOPTED** at a regular meeting of the City Commission of the City of Leesburg, Florida held on the \_\_\_\_\_ day of January, 2012.

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Mayor

ATTEST:

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City Clerk